**Regulations of 4 June 2024 No. 1483 relating to Degrees, Admissions, Studies and Examinations at VID Specialized University**

**Chapter 1. General provisions and definitions**

**Section 1-1** **Scope**

(1) The regulations apply to degrees, admissions, studies and examinations at VID Specialized University. Special provisions that apply to the PhD degree are described in the Regulations relating to the Degree of Philosophiae Doctor (PhD) at VID Specialized University.

(2) In case of conflict, general laws, national regulations and national curricula take precedence over the provisions of these regulations.

**Section 1-2** **Definitions**

Examination: a written, oral or practical test or supervised professional training that is subject to grading using the A–F grades or Pass/Fail grades.

Extraordinary examination: an examination that is held when VID Specialized

University finds it necessary to do so in special cases.

Rescheduled examination: an examination held for students with a documented valid absence from the ordinary examination or students who failed the ordinary examination.

Compulsory activity: a study activity that must be completed and approved in order to sit an

examination in a course or to pass a course, but that is not included in the calculation basis for the grade. Compulsory activities are stated in the course description.

Course: a credit-generating unit of study with a prescribed academic content. All courses must have a programme description.

Course description: overview of the academic content, learning outcome descriptors, organization, teaching and learning methods, assessment methods, syllabus, compulsory activities and prerequisites for the course.

Student: a person who has been admitted to a course or programme of study at VID

Specialized University in accordance with sections 8-1 and 8-2 of the Universities and

University Colleges Act.

The right to study: the right to complete a programme of study or an individual course.

External candidate: a person who sits an examination in accordance with section 11-4 of the University and University Colleges Act without being admitted as a student to VID Specialized University.

Programme of study: course of study with a defined content and overarching learning outcomes as set out in the programme description. Study programmes at VID Specialized University offer from 30 to 360 ECTS credits, and consist of one or more courses with learning outcome descriptors for both the course and level of study.

Programme description: plans prepared at VID that describe a study programme’s goals, content, target group, admission requirements, learning outcomes, teaching and learning methods, assessment forms and organization. Each programme description includes course descriptions.

Education plan: individual plan for students taking courses of study that award 60 ECTS credits or more, and that contain provisions concerning VID Specialized University’s responsibilities and obligations to the student, and the student’s obligations to VID Specialized University, see section 11-3 of the University and University Colleges Act.

National Curriculum Regulations and regulations on national guidelines: national regulations that describe learning outcomes, content and organization for specific programmes of study. National regulations and guidelines are prescribed by the Ministry of Education and Research.

**Chapter 2. Degrees**

**Section 2-1 Degrees and programmes**

(1) VID Specialized University is authorized to confer the following degrees:

1. Bachelor, nominal length of study 3 years.
2. Master, nominal length of study 1.5‒2 years
3. Candidata/candidatus theologiae (cand.theol.), nominal length of study 6 years.
4. Philosophiae doctor (PhD), nominal length of study 3 years.

(2) VID Specialized University offers postgraduate education based on a completed bachelor’s degree or an equivalent qualification. The institution also offers shorter programmes based on the higher education entrance qualification or equivalent.

**Section 2-2** **Requirements for content and composition of the bachelor’s degree**

(1) The bachelor’s degree is earned on the basis of examinations in courses, course combinations or programmes of study with a scope of at least 180 ECTS credits.

(2) The basis for the degree shall comprise one of the following:

1. Completed 3-year study programme (180 ECTS credits) which, according to the programme description, qualifies students for a bachelor’s degree.
2. Self-selected bachelor’s degree (180 ECTS credits) with a specialization of at least 80 ECTS credits and a minor subject of at least 30 ECTS credits.

(3) The basis of the bachelor’s degree shall include independent work of a scope of least 15 ECTS credits unless otherwise stated in the National Curriculum Regulations or the regulations on national guidelines. The work can be done individually or in groups.

(4) At least 60 ECTS credits of a bachelor’s degree must be completed at VID Specialized University, see section 11-12 of the University and University Colleges Act.

(5) A bachelor’s thesis for a bachelor’s degree awarded under paragraph (2) a) above must be completed at VID Specialized University or a pre-approved partner institution.

**Section 2-3** **Requirements for content and composition of the master’s degree**

(1) The general requirements for the master’s degree are laid down in regulations from the Ministry of Education and Research.

(2) At least 60 ECTS credits of a master’s degree, including the master’s thesis, must be completed at VID Specialized University, see section 11-12 of the University and University Colleges Act. An exception is made for programmes covered by the National Curriculum Regulations for Norwegian Health and Welfare Education (RETHOS).

**Section 2-4** **Requirements for content and composition of the candidata/candidatus theologiae (cand.theol.) degree**

(1) The degree of cand.theol. (professional programme in theology) is earned on the basis of courses laid down in the programme description for the degree with a scope of at least 360 ECTS credits.

(2) At least 60 ECTS credits of a cand.theol. degree must be completed at VID Specialized University, see section 11-12 of the University and University Colleges Act.

**Section 2-5** **Requirements for content and composition of the PhD degree**

Content and composition requirements are stipulated in the Regulations relating to the Degree of Philosophiae Doctor (PhD) at VID Specialized University.

**Section 2-6** **Overlapping academic content**

If a student is assessed in courses with partially or completely overlapping content, the sum of the ECTS credits for these courses will be reduced. The faculty assesses the extent of the reduction in each case.

**Chapter 3. Admission requirements**

**Section 3-1** **Admission to first degrees**

The rules laid down by the Ministry of Education and Research in Regulations of 6 January 2017 No. 13 concerning Admission to Higher Education apply to admission and ranking for first degrees.

**Section 3-2** **Admission to postgraduate programmes**

(1) Admission to postgraduate programmes requires minimum admission requirements to be met as stipulated in the programme description.

(2) Admission to individual courses that form part of postgraduate programmes is subject to the fulfilment of the minimum requirements as stipulated in the programme description.

(3) Supervised professional training requirements, grade requirements or other additional requirements for admission shall be stated in the programme description for the individual programme.

(4) VID Specialized University lays down supplementary provisions for the assessment of prior learning and work experience.

**Section 3-3 Admission to master’s degree programmes**

(1) General admission criteria for master’s degree programmes are described in the regulations of the Ministry of Education and Research.

(2) Supervised professional training requirements, grade requirements or other additional requirements for admission shall be stated in the programme description for the individual programme.

(3) Admission to individual courses that are part of master’s degrees programmes requires minimum admission requirements to be met as stipulated in the study plan.

(4) VID Specialized University lays down supplementary provisions for admission and prior learning and work experience.

**Section 3-4 Special assessment**

Exceptions from the ranking provisions may be made if there are reasons for a special assessment. The basis for admission according to a special assessment is given in section 7-13 of the Regulations concerning Admission to Higher Education.

**Section 3-5 Applicants with foreign educational qualifications**

(1) Applicants with foreign educational qualifications from non-Nordic countries must prove that they meet Norwegian and English proficiency requirements pursuant to section 2-2 of the Regulations concerning Admission to Higher Education.

(2) Norwegian proficiency requirements do not apply if the compulsory parts of the programme and the relevant specialization are both taught completely in English.

**Section 3-6** **Appeals against admission decisions**

(1) Appeals against decisions regarding admission to first degree programmes through the national admission model (NOM) shall be addressed to the processing institution. If the decision is not reversed, the National Appeals Committee will then decide the appeal.

(2) Appeals of decisions on admission to postgraduate programmes, master’s degree programmes and local admission otherwise shall be addressed to VID Specialized University. If the decision is not reversed, VID’s Appeals Committee will then decide the appeal. The same applies to appeals against decisions on admission on the basis of prior learning and work experience and specific admission requirements stipulated by the institution.

**Section 3-7** **Inspection of documentation**

Each year, a random sample of applicants must present original documents that have served as the basis for their admission. The applicant’s right to study may be withdrawn if the original documents are not submitted by the specified time limit.

**Chapter 4. Approval of qualifications and exemptions**

**Section 4-1** **Approval of qualifications from other institutions**

The faculty decides applications for approval of degrees and qualifications from other institutions and documented prior learning and work experience. If they meet the academic requirements, such qualifications will be recognized with the same number of ECTS credits. Double accreditation of the same academic content is not permitted, see sections 9-1, 9-2, 9-3, 9-4 and 9-5 of the University and University Colleges Act.

**Section 4-2 Specific recognition of earlier qualifications at VID**

(1) The faculty shall approve courses, examinations, tests or supervised professional training taken as part of a different programme of study at VID Specialized University if the learning outcomes are similar to those stipulated in the programme of study in question.

(2) The faculty can approve courses, examinations, tests or supervised professional training taken as part of a different programme of study at VID Specialized University if they are on an equivalent academic level to the courses that form part of the programme of study in question.

**Chapter 5. Right to study and leave of absence**

**Section 5-1 Right to study**

(1) Admission to a programme of study or individual course gives the right to study. This includes the right to teaching, supervision and assessment in accordance with the programme description and course description.

(2) The right to study is conditional on the student registering for the semester and paying tuition and semester fees by the deadline set by VID.

(3) The right to study is time limited. The right to study can be retained for up to 50% beyond the nominal or stipulated length of study in accordance with the programme description. For programmes of study with 60 ECTS credits or less, the right to study can be retained for up to one year beyond the nominal length of study. This time frame does not include deferral of the study start, exclusion from VID Specialized University or leave of absence under section 5-3 of these regulations. Students admitted to individual courses only have the right to study for the semester they were admitted.

(4) The student may apply to enter into an agreement with VID Specialized University for a revised progress of study. The agreement cannot extend the study period by more than 50% or one year beyond the nominal length of study, see (3), unless the student has individual adaptations to the course of study, see section 10-5 of the University and University Colleges Act.

(5) The right to study ceases when:

1. the student withdraws from the programme of study.
2. the programme is completed, and a diploma or other transcript has been issued.
3. individual courses have been completed.
4. the student loses the right to study, see section 5-2 of these regulations.

**Section 5-2 Loss of the right to study**

The student loses the right to study in the following cases:

(1) The student has failed to pay tuition or semester fees within the specified deadline.

(2) The student has exceeded or will exceed the stipulated limit of up to 50% or one year beyond the nominal length of study or required study progress.

(3) The student has exhausted the permitted number of examination or supervised professional training attempts, see sections 6-6 and 6-7 of these regulations.

(4) The student has not produced ECTS credits for the relevant programme of study during the last two academic years and has not had a leave of absence or been expelled.

(5) Upon request, the student has not presented original documents that have served as the basis for their admission within the specified deadline, see section 3-7 of these regulations, or has failed to present a police certificate of good conduct within the specified time limit.

(6) The student has failed to report on the first day of study of the first semester unless the absence has received prior approval, the student has been granted a deferral of the study start or unforeseen events beyond the student’s control occur, preventing the student from contacting VID.

(7) The Division for Academic and Student Affairs issues a decision on the loss of the right to study pursuant to section 5-2 (1) of these regulations. The Dean issues a decision on the loss of the right to study pursuant to section 5-2 (2)‒(6).

**Section 5-3 Leave of absence**

(1) A student may apply for leave of absence for childbirth/adoption, childcare, compulsory military service pursuant to section 17 of the Military Service Act, positions in student unions, illness or other special reasons, see sections 10-6 and 10-7 of the University and University Colleges Act.

(2) As a main rule, leave of absence is granted for up to one year at a time.

(3) The student is entitled to resume studies at the same level as before the leave of absence, but the individual education plan must be adapted to the current programme description. A student taking an individual course has the right to resume the course when it is offered or a similar individual course if the original course is no longer offered.

(5) If a student wishes to sit an examination during their leave of absence, a semester fee must be paid for the semester in question. If a student wishes to follow parts of the programme and take part in compulsory activities and/or receive supervision, they must also pay a tuition fee for the semester in question.

(6) The Division for Academic and Student Affairs decides applications for leave of absence.

**Chapter 6. Examinations and assessment of supervised professional training**

**Section 6-1** **General information about examinations and supervised professional training**

(1) Examinations and assessments of supervised professional training are linked to the individual course and shall ensure that the students maintain a satisfactory academic level and are tested on the learning outcomes that apply to the course.

(2) A course’s form of assessment must be stated in the course description.

(3) The date and time of individual examinations are set by the faculty. Any changes in date and time shall be announced by the registration deadline. Subsequent changes can only be made on the basis of special grounds.

**Section 6-2 Grading system**

(1) Grades are given either in a graded scale from A–F or as a Pass/Fail.

(2) Rules for calculating the final grade in a subject consisting of several individual assessment components shall be stated in the programme description or course description.

**Section 6-3** **Examinations in a language other than Norwegian**

Examination question papers are mainly written in Norwegian Bokmål and Norwegian Nynorsk, see section 11-5 of the University and University Colleges Act, or alternatively in English according to the programme description or course description. Answers can be written in Norwegian, Swedish or Danish, unless otherwise specified in the programme description.

**Section 6-4 Conditions for sitting examinations**

(1) To sit an examination, the student must have paid the tuition and semester fees, completed semester registration, registered for the examination within the stipulated deadline, and received approval for the compulsory activities required according to the course description, including required prerequisite knowledge in the relevant course.

(2) Students who sit an examination but do not pay the tuition fee for the semester in question are required to pay an examination fee set by VID.

(3) Students are responsible for keeping themselves informed of the time and place of the examination.

**Section 6-5 Absence from examination, withdrawal from examination**

(1) A student may withdraw from an examination within the specified time limit. In such cases, the student does not then have the right to present themselves for examination until the next ordinary examination. Exceptions to this rule are described in section 6-8 (7) of these regulations.

(2) If a student fails to withdraw by the specified time limit, does not present themselves for examination at the appointed time or fails to submit their answer paper at the stipulated time or withdraws during the examination, this is considered an examination attempt.

(3) If a student submits a blank answer paper or an answer paper that clearly does not constitute an attempt at an academic response, this will be deemed as withdrawal during the examination and be counted as an examination attempt.

(4) A doctor’s certificate or other documentation must be submitted to VID Specialized University within four working days if illness or other compelling welfare-related grounds prevent the student from presenting themselves for or completing an examination or cause a student to abort the examination.

(5) A student who has submitted an examination answer paper cannot opt out of grading.

**Section 6-6 Number of examination attempts**

(1) As a main rule, students are not entitled to present themselves for examination in the same course more than three times.

(2) A student who has not passed the course examination after three attempts can apply for a fourth attempt. The faculty makes a decision on the application.

(3) Students are considered to have presented themselves for examination if they withdraw after the deregistration deadline, do not report for examination, do not submit an answer paper or withdraw during the examination. Sitting an examination to improve grades is considered an attempt.

(4) If a student has not passed the course examination after exhausting all of their permitted attempts, they lose their right to study, see section 5-2 (3) of these regulations.

(5) The limit on the number of examination attempts applies to a course as a whole even if the course code has changed or if the student re-enrols in the same or a different study programme where the course is included.

**Section 6-7 Withdrawal and number of attempts at supervised professional training**

The following applies to courses of study in which the completion of supervised professional training is subject to academic assessment and grading:

(1) A student does not have the right to carry out compulsory professional training in the same course more than twice.

(2) Withdrawing from compulsory supervised professional training without a valid reason is not permitted. A valid reason means documented absence due to illness or other documented compelling reasons for absence. The absence must be immediately reported to VID Specialized University. Absence from compulsory periods of supervised professional training without a valid reason counts as one of two attempts.

(3) A student who has failed their supervised professional training may repeat this training unless otherwise stipulated in the national curriculum. This will take place at a different training site and with a different training supervisor than during the first period of supervised professional training.

(4) If a student has not passed the supervised professional training after two attempts in the same course, the student loses their right to study, see section 5-2 (3) of these regulations.

(5) The limit on the number of attempts applies to a course as a whole, even if the course code has changed or if the student re-enrols in the same or a different study programme where the course is included.

**Section 6-8 Rescheduled and extraordinary examinations**

(1) A rescheduled examination shall be arranged within a reasonable period of time after the ordinary examination.

(2) A student who has completed and failed to pass an ordinary examination is entitled to sit a rescheduled examination.

(3) A student who had a valid absence at the ordinary examination is entitled to sit a rescheduled examination. Illness or other documented compelling reason for absence is considered a valid absence. Rescheduled examinations are not held for students with a valid absence who wish to improve their grade.

(4) Students who have been unable to sit an ordinary examination due to a student exchange abroad have the right to sit a rescheduled examination.

(5) Pregnant students have the right to sit a rescheduled examination if the examination date falls in the period three weeks before the due date to six weeks after the birth. The child’s other parent has the right to a rescheduled examination if the date of the examination falls in the period between the birth and two weeks after the birth, see section 10-6 of the University and University Colleges Act.

(6) A student who does not complete or does not pass a rescheduled examination does not have the right to sit a new examination before the next ordinary examination. This also applies to students who have a valid absence at a rescheduled examination.

(7) If a rescheduled examination is arranged for the students mentioned in paragraphs (2)‒(5) above, students who have been absent from ordinary examinations without a valid reason, have not completed an ordinary examination or have withdrawn within the stipulated deadline or wish to improve an examination grade may also sit the examination.

(8) In the event of a substantial change in the programme description, a student has the right to sit the rescheduled examination under the former system for up to two years after the last ordinary examination was held.

(9) If a study programme is discontinued, students who are delayed in their course of study may apply to VID Specialized University to sit an examination in a course up to two years after the course has been discontinued.

(10) In special cases, VID Specialized University may hold extraordinary examinations. When an extraordinary examination is to be held and when the examination system needs to be adapted for foreign exchange students, the faculty decides which conditions need to be satisfied in order to sit the examination and receive a grade, as well as which syllabus will form the basis of the examination.

**Section 6-9 Improvement of examination grades**

(1) A student who wishes to improve a grade can register for an ordinary examination within the specified time limit. A student who has completed the programme may apply to improve their grade up to one year after completion of the programme.

(2) In grade improvement cases, the student will be tested in the current syllabus at the time of the examination.

(3) When sitting an exam to improve a grade, students are required to pay an examination fee set by VID Specialized University.

**Section 6-10 External candidates**

(1) Persons who meet the requirements for admission but have not been admitted to the programme of study at VID Specialized University may apply to take an examination in a course as an external candidate.

(2) External candidates are not permitted to sit examinations in courses that require completed and approved compulsory activities.

(3) The rights of external candidates are limited to access to public lectures and sitting the examination. The responsible faculty can decide whether external candidates should be granted access to other teaching.

(4) External candidates must register for the examination within the stipulated deadlines. Documentation of general and any special higher education entrance qualification must be attached.

(5) External candidates must pay an examination fee set by VID Specialized University.

(6) External candidates shall have the same form of assessment as students admitted to the study programme.

(7) These regulations, guidelines and supplementary provisions also apply to external candidates.

**Section 6-11** **Adaptation of examinations and alternative forms of assessment**

(1) A candidate who for medical or other reasons needs an adapted examination or alternative form of assessment must apply for this. The purpose of the adaptation is to compensate for the disadvantages faced by the student, while ensuring, as far as possible, that students are tested equally. Academic requirements shall be the same as for ordinary assessment.

(2) An application must be submitted within a specified time limit. Exceptions from the application deadline can be made in the event of acute illness or worsening of chronic illness. An application for the entire study period may be submitted if the need for adaptation is of a permanent nature.

(3) The need for adaptation must be documented with a medical certificate or certificate issued by other experts. The certificate must contain a specification of the need for adaptation or alternative form of assessment in examination situations. The documentation must be recent; usually no older than two years.

(4) Documentation of reading and writing difficulties must be in the form of a report with a conclusion and recommendation from the assessment of these. The report may be more than two years old. A medical certificate is not regarded as valid documentation of reading and writing difficulties.

(5) Students whose native language is not Norwegian and who have qualified for admission by meeting one of the Norwegian language requirements for non-native speakers will not be granted extra exam time or other exam adaptations solely due to language difficulties. Students may apply to use a bilingual dictionary and/or spelling dictionary for invigilated examinations.

(6) Applications for adaptation should be submitted to the Division for Academic and Student Affairs.

(7) Applications for alternative forms of assessment are processed by the faculties.

**Section 6-12** **Use of aids during invigilated examinations**

(1) VID stipulates which aids are permitted during examinations. Programme descriptions or course descriptions and the examination questions shall provide an overview of permitted aids. It must be clear which aids VID provides and which aids the student is responsible for bringing.

(2) Candidates are required to present all aids for inspection before and during the examination.

**Section 6-13 Cheating, attempted cheating, annulment of the examination. Exclusion**

(1) Attempted cheating or consequences of cheating are governed by the University and University Colleges Act. Decisions are made by VID Specialized University’s Appeals Committee, see section 12-4 of the University and University Colleges Act.

(2) Helping a fellow student during an examination beyond the permitted cooperation may also be regarded as cheating.

(3) If there is a suspicion of cheating or an attempt at cheating during grading, the matter shall be reported to the Division for Academic and Student Affairs.

(4) VID Specialized University’s Appeals Committee determines the form of reaction in the event of cheating or attempted cheating pursuant to section 12-4 of the University and University Colleges Act.

(5) Annulled examinations or tests count as an examination attempt.

(6) Exclusion from VID Specialized University and other institutions is governed by the currently applicable provisions in section 12-4 of the University and University Colleges Act.

**Chapter 7. Grading, appeals and diplomas**

**Section 7-1 Grading**

(1) The student’s knowledge and skills shall be tested and assessed in an impartial and academically sound manner, see section 11-6 of the University and University Colleges Act.

2) VID Specialized University shall ensure external evaluation of its assessment procedures, either by using external examiners or through external evaluation of the grading scheme, see section 11-6 of the University and University Colleges Act.

(3) The faculty shall appoint examiners for examinations, tests, assessments of assignments or other assessments when the results are entered on the diploma or included in the grade given for the study programme in question. External examiners can be appointed for a period of up to four years. An external examiner shall not normally grade the same course at VID Specialized University for more than 8 consecutive years.

(4) A minimum of two examiners, at least one of whom must be external, shall assess master’s degree theses, see section 11-7 (2) of the University and University Colleges Act.

(5) Two examiners shall grade:

1. bachelor’s degree theses or similar work at a lower level
2. examinations that cannot be verified, such as oral examinations, professional training and practical tests
3. examinations that alone are equivalent to 15 ECTS credits or more, see section 11-7 (2) of the University and University Colleges Act.

(6) If an internal and external examiner fail to agree on how to grade an answer, the external examiner shall have the final say. If an internal and external examiner fail to agree on the assessment of a period of professional training, the internal examiner shall have the final say.

(7) A written assessment guide shall be prepared for all examinations. This must be made available to candidates after grades have been awarded, see section 11-7 (3) of the University and University Colleges Act.

(8) If an examination is composed of both a written and an oral assessment and the oral assessment is based on the written assessment, a student cannot present themselves for oral assessment if the written part has been given a fail grade.

(9) Students who participate in group examinations or in project group work assessed as an examination and who have neglected their work and obligations may receive a lower grade than the rest of the group or receive a fail grade. The failure to perform must be documented or clearly proven.

(10) Grades shall be available within 15 working days unless for special reasons more time is required. For master’s theses, grades shall be available within six weeks, see section 11-7 (4) of the University and University Colleges Act

**Section 7-2** **Right to explanation and appeals**

(1) A student is entitled to an explanation of their grades, see section 11-8 of the University and University Colleges Act.

(2) A student may appeal against procedural errors in connection with examinations, see section 11-9 of the University and University Colleges Act.

(3) A student is entitled to appeal their grades, see section 11-10 (1) of the University and University Colleges Act.

(4) Grades awarded for group examinations can be appealed individually, see section 11-10 (2) of the University and University Colleges Act.

(5) Grades awarded for oral presentations and supervised professional training which, by virtue of their nature, are not verifiable, cannot be appealed, see section 11-10 (4) of the University and University Colleges Act

(6) In the case of an appeal, the exam must be re-graded by a minimum of two new examiners, of whom at least one shall be external, see section 11-11 of the University and University Colleges Act. The new examiners must not have information about the grade, the explanation for the grade or the student’s grounds for appeal.

(7) If the grade awarded by a new examiner differs by two or more grades from the original grade, VID Specialized University shall conduct a further assessment before determining the final grade, see section 11-11 of the University and University Colleges Act.

(8) The grade awarded after reassessment following an appeal is final and cannot be appealed, see section 28 (3) first sentence of the Public Administration Act.

**Section 7-3 Diplomas and other transcripts**

(1) Students who achieve a degree shall receive a diploma. For a degree programme taught in Norwegian, the diploma is issued in Norwegian, and for a degree programme taught in English, the diploma is normally issued in English. VID Specialized University does not translate diplomas. In addition to the diploma, a diploma supplement in English is issued. This is only valid together with the diploma.

(2) For other completed education not covered by paragraph (1) above, a transcript is issued.

(3) Parts of an examination or preliminary examinations that are included in an assessment of a course shall generally not be specified in a diploma or other transcript.

(4) Diplomas and other transcripts are not normally issued until after grade appeal deadlines.

(5) Diplomas and other transcripts are automatically issued to students who have satisfied the requirements. A student can opt out of receiving a diploma for up to one year.

(6) As a main rule, diplomas and other transcripts are issued in digital format via the student portal.

(7) Diplomas are issued only once. If a diploma issued on paper is lost, VID Specialized University can issue a duplicate upon application and on payment of a fee. Duplicates are issued only in special cases.

**Section 7-4 Affiliation requirement for issuing a diploma**

(1) In the case of recognition of education and/or other qualifications that were previously included in the basis for a degree or part of a degree, a student must also complete at least 60 new ECTS credits at VID Specialized University, i.e. credits that have not included in the previous degree at the institution, before a new diploma can be issued or a new degree awarded, see section 11-12 (2) of the University and University Colleges Act.

(2) Exceptions may be made for joint degrees.

**Chapter 8. Guidelines and supplementary provisions. Entry into force. Transitional rules**

**Section 8-1** **Guidelines and supplementary provisions**

The prorector for education may lay down guidelines and supplementary provisions within the framework of these regulations.

**Section 8-2 Entry into force**

These regulations shall enter into force on 1 August 2024.

Regulations of 12 December 2016 No. 1595 relating to Admissions, Studies, Examinations and Degrees at VID Specialized University is repealed from the same date.