**Agreement of temporary affiliation and access**

For period date to date

|  |
| --- |
| Name:Please click here to write |
| National identity number:Please click here to write | Ev. tariff agreement code (stillingskode) | Ev. position title |
| Address:Please click here to write | Postal code/ Place:Please click here to write | Ev. main employer, or other relevant agreement, e.g. cooperation agreement between institutions |
| Email address, private:Please click here to write | Telephone number:Please click here to write  |
|  |
| **VID Specialized University** Responsible manager: | Research centre: | Workplace: |
| Agreed task/ background:Continued connection to the PHD program in , as a PhD student. Cf. granted application for affiliation up to Date. |

### Access to carry out the task

The parties have entered into an agreement that access necessary to carry out the tasks mentioned above can be granted. Specification of which accesses are needed is sent to IT in a separate order form.

Duration and content
The agreement ends automatically at the agreed expiry date as specified.
The agreement can be terminated in writing at an earlier date with 2 weeks' notice.

The agreement can be extended with a new written agreement.

Termination of this agreement will not automatically affect any main agreement between the parties.

Confidentiality and loyalty

The employee agrees to observe confidentiality and prevent others from gaining access to or knowledge of confidential information, unless otherwise follows from special legislation.

Confidential information is all information that the employee has become aware of, which is not generally known, and which the employee should, after a careful assessment, understand may be important for the employer to keep secret.

No form of reproduction and/or copying of company-related documents for private use is permitted without permission from the employer.

The duty of confidentiality also applies after the end of the employment relationship. Employees may also not use or utilize information that is covered by the duty of confidentiality in their own business or in the service or work for others.

The contracting party must also act loyally and not express themselves or act in a way that could damage VID Specialized University, while the contractual relationship continues, and afterwards. The contracting party is expected to be loyal to the university's values ​​and purpose, as stated at <https://www.vid.no/om-oss/organisasjonen/>.

Other terms
The agreement is entered into and the tasks must be carried out based on the terms and with the obligations that follow from the applicable legislation and agreements. For the other party to the agreement, the instructions, guidelines and regulations enforced at the VID Specialized University also apply at all times. The contracting party is obliged to ensure that he/she has gained access to and familiarized himself with the instructions, guidelines and regulations, agreements and strategy documents that regulate the contractual relationship.

By signing this agreement, the contracting party consents to personal data being registered for the necessary administration, including access control.



 **VID Specialized University**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Place and date | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Place and date |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |
| For VID Specialized UniversityThe document is issued in two copies - one for each of the parties.The completed signed agreement must be sent toPostboks 184 Vinderen,0319 OSLO | Contract party |

 |  |